

**THE OAK BAY TENNIS CLUB
BOARD REGULATIONS**

FEES

- 1.1 The Senior Membership entrance fee shall be equal to 2.5 times the Senior Member annual membership fee;
- 1.2 The entrance fee for former Junior Members shall be reduced by one-fifth for each year of continuous Junior Membership within the current unbroken period of membership.
- 1.3 Out-of-Town Members transferring to a Senior Membership shall receive credit for the Out-of-Town annual fee already paid for that year.
- 1.4 No refunds will be made for a change of membership status.
- 1.5 The annual membership fees are:
 - (a) Senior: \$100
 - (b) Junior: \$50
 - (c) Out of Town: \$50
- 1.6 Guest fees are:
 - (a) \$3.00 for senior members
 - (b) \$1.50 for junior members
- 1.7 The late payment surcharges are:
 - (a) 25% of the annual membership fee for payments received after 1st January.
 - (b) 50% of the annual membership fee for payments received during the month of February.

MEMBERSHIP RENEWAL

- 2.1 Bylaw 2.2 states that fees are due and payable on the first day of the membership year.
- 2.2 The procedure for membership renewal is:
 - (a) In November each year an annual membership renewal notice will be sent to the member's current mailing address listed in the club records.
 - (b) If the letter is returned "undeliverable" then one email message will be sent in an effort to establish contact.
 - (c) In early January an email, or a second regular mail posting, will be sent advising that the annual membership fee is overdue and a late payment surcharge is in effect.
 - (d) If the annual membership fee plus late payment surcharge has not been received by the end of February then that person is no longer a member.
- 2.3 Bylaw 3.9 allows a person who has ceased to be a member to appeal for reinstatement.

BOARD POLICY

- 3.1 Spouses include common-law spouses where the relationship has existed for at least one year.
- 3.3 The Board of Directors will in addition to the duties and responsibilities listed under the Societies Act and the Club Bylaws:
 - (a) Review the financial position at each Board Meeting;
 - (b) Ensure expenses do not exceed the forecast presented at the previous General Meeting;
 - (c) Ensure the Club's financial records are examined by a qualified accountant unless an Auditor is appointed under Bylaw 8.3;
 - (d) Budget for and at its discretion make grants to assist Junior Members in the pursuit of tennis achievements;
 - (e) Establish a nominating committee of three Senior Members or Senior Life Members, who are not themselves standing for election, to recruit candidates for election to the Board;

January 02, 2009